Registration in MCB 4034L is now departmentally controlled due to the limited number of laboratory seats. First priority will be given to Microbiology and Cell Science majors who are completing their last semester of course work and need the lab to fulfill the advanced laboratory requirement. Priority will also be given by the date the form is completed and turned in to the Microbiology and Cell Science Department main office. To be eligible for registration, please complete this form and return it to room 1052 in the Microbiology and Cell Science building. There is a specific deadline to submit this form for eligibility for registration each semester. Please contact the department secretary at 392-1906 or website for the exact date. MAKE SURE ALL HOLDS ARE CLEARED BEFORE YOU TURN IN THE FORM. WE WILL NOT CONTACT YOU IF YOU HAVE A HOLD AND WE WILL NOT MAKE A 2ND ATTEMPT TO REGISTER YOU. Registration in the course will constitute your registration receipt.

Name: _____________________________________________ ________________
UFID: __________________

If there is a reason you must have a specific time of day (class conflict with PCB 4522, other reasons such as work schedule) please explain:

UF Email: ____________________________ Telephone: ____________________________

Major: ____________________________ Class and College: (example: 3AG, 4LS) ______________

Total number of credits at completion of current semester (if known): __________

Expected Semester of Graduation: (circle one) Fall Spring Summer Year __________

Student Signature: ____________________________ Date: __________________

Please read the back side (2nd page) of this form regarding the mandatory attendance policy and sign the statement that you have read it and understand it. If you print it off the web, be sure to print a copy, sign it, and staple it to the registration form. No registration forms will be accepted at the office without the 2nd signed page attached.
MCB 4034L Attendance Policy from Dr. Kelly Rice

Attendance and participation in all lab periods is mandatory, and attendance at each lab will be monitored by a sign-in sheet. Each time a student misses a lab, 25 points (out of 1000 total points; to earn an "A" in this class 935 points are needed) will be deducted from his/her overall grade at the end of the semester. The ONLY exception to the 25 point deduction is if a student has to miss a lab due to illness, bereavement, or religious observance (documentation/proof for all three of these categories will be required). Absence due to professional school tests (MCAT, DAT, GRE) and/or professional/graduate school interviews will NOT be considered exceptions to the 25 point deduction; it is the student’s responsibility to try and avoid scheduling these commitments on lab days. The only way to avoid the 25 point deduction in these latter situations is if the student is able to attend an alternate lab section on the same day of the missed lab (space permitting). Students will still be responsible for entering a lab notebook entry for each missed lab (please “cite” the person from whom you are borrowing data/results for the purpose of completing the missing entry). Likewise, you are responsible for learning any missed course material (lectures, online assignments) for the midterm quiz and final exam, whether an absence is excused, unexcused, or unexpected.

Date: _______________ Student Signature: ____________________________________
(Your signature on this form indicates you have read the policy and understand it.)

Kelly C. Rice, PhD.
Assistant Professor
Dept. of Microbiology and Cell Science, IFAS
University of Florida
Rm. 1147, Bldg. 981 Museum Rd.
PO BOX 110700
Gainesville, FL 32611-0700
352-392-1192 (office)
352-392-7797 (lab)
kcrice@ufl.edu